



Pre-Project Inspection Report

Building the foundation for a successful roof restoration system.

Job Information

Project Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contractor Information

Company: _____

Contact Name: _____

Phone: _____

Email: _____

Project Information

Building Use: _____ Occupied: Yes No

Hazards or Safety Concerns: Yes No

If yes, explain: _____

Roof Area: _____ Sq. Ft. Roof Pitch: _____ Roof Age: _____

Roof System Overview

Roof Type: _____ Roof Substrate: _____ Number of Roof Systems: _____

System Composition: _____

Existing Conditions

Overall Condition: Good Fair Poor

Deck Condition: _____

Deck assessed from inside building? Yes No

Does the roof leak? Yes No

If so, approximate number of leaks? _____

Leak Type: Localized

General

Source Identified

Previous Work Performed on Roof

Previously Coated: Yes No

Coating Type: Acrylic Silicone Aluminum

Other: _____

Condition of Existing Coating: _____

Is an Adhesion Test necessary? Yes No

Date of Last Inspection: _____

Previously coated roofs present the highest level of liability, so ensure a thorough inspection of the existing system.

Detailed Roof Conditions

Surface & Structure

Membrane: Good Fair Poor

Seams: Good Splitting Leaking

Flashings: Good Fair Poor

Parapet Walls: Good Fair Poor

Gutters: Good Clogged Leaking Replace

Drainage & Moisture

Positive Drainage: Yes No

Ponding Water: Yes No

Area: _____ Sq. Ft.

Depth: _____

Wet Areas Present: Yes No

Moisture Content (if tested): _____

Metal Roof (if applicable)

Rust Level: _____

Is rust present between panels? Yes No

More likely on roofs that have never been coated.

Loose Fasteners: Yes No

Damaged Panels: Yes No

Size: _____

Quantity: _____

Membrane Roof (if applicable)

Blisters: Yes No

Cracks: Yes No

Alligatoring: Yes No

Core Samples: Yes No

Quantity: _____

Locations: _____

Roof Components & Penetrations

Skylight Condition: Good Fair Poor Replace Notes: _____

HVAC Condition: Good Fair Poor Notes: _____

Ductwork Condition: _____

Penetrations (Pipes, Curbs, Drains, Etc.): _____

Separator Board/Insulation: _____

Project Logistics & Requirements

Travel

Distance: _____

Time: _____

Job Location Type: City Suburban Rural

Site Requirements

Water Source Available: Yes No

Location: _____

Equipment: Crane Lift Rope

Other: _____

Material Staging Required: Yes No

Location: _____

Building Conditions

Interior

Building Occupied: Yes No

Inside of Building Inspected for Leaks: Yes No

Exterior

Parking Areas Nearby: Yes No

Overspray Risk: Yes No

Mitigation Plan: _____

Notes & Observations

Roof Diagram

Include location of, but not limited to: drains, penetrations, HVAC, ponding water, skylights, etc.

